



Ontario

ANNUAL REPORT

of the

JUSTICES OF THE PEACE APPOINTMENTS ADVISORY COMMITTEE

for the Period from

1 September 2009 to 31 August 2010

Toronto, Ontario
August 2011

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Persons wishing to comment on the process of the Justices of the Peace Appointments Advisory Committee are invited to write to:

The Chair
Justices of the Peace Appointments Advisory Committee
3rd Floor
720 Bay Street
Toronto, Ontario
M7A 2S9

**PREVIOUS PUBLICATIONS OF THE JUSTICES OF THE PEACE
APPOINTMENTS ADVISORY COMMITTEE:**

- *Annual Report* for the Period from 1 January 2007 to 31 December 2007
(January 2009).
- *Annual Report* for the Period from 1 January 2008 to 31 August 2009
(January 2011).

TABLE OF CONTENTS

LETTER OF TRANSMITTAL	1
CHAIR'S SUMMARY	3
INTRODUCTION	5
THE COMMITTEE'S PROCESS.....	7
STATISTICS	9

APPENDICES:

APPENDIX A – Legislation	11
APPENDIX B – Justices of the Peace Appointments Advisory Committee Member Biographies	15
APPENDIX C – Application Form	29
APPENDIX D – Policies and Procedures.....	35
APPENDIX E – Qualifications and Selection Criteria.....	37
APPENDIX F – Advertisement - All Regions - September 2009.....	39

August 2, 2011

The Honourable Chris Bentley
Attorney General for Ontario
11th Floor
720 Bay Street
Toronto, Ontario
M7A 2S9

Dear Mr. Attorney:

The Justices of the Peace Appointments Advisory Committee is pleased to present to you the third report on our activity since the establishment of the Committee pursuant to the amendments to the *Justices of the Peace Act* in 2007.

This report is for the period of September 1, 2009 to August 31, 2010.

As we advised in our 2008-09 annual report, the Committee is now reporting based on its process year (September 1 to August 31) rather than by calendar year. The Committee's intention is to make the information reported easier to understand as our process cycle will not be split between two annual reports.

This report covers all significant matters related to the classification of candidates for the role of a justice of the peace in the Ontario Court of Justice.

Respectfully yours,

Original signed by Seth Rudin

Seth Rudin
Chair

CHAIR'S SUMMARY

I am pleased to report on the activities of the Justices of the Peace Appointments Advisory Committee (the Committee) over the past 12 months. Together, the Committee continued to fulfill its mandate in attracting and classifying candidates for appointment as justices of the peace, this year receiving over 2200 applications.

We continued to refine our process, learning from our collective experiences over the Committee's past application cycles, to result in the most efficient operational practices. Once again, based on the original foundation of the Committee's work and the exceptional relationship between all Committee members, these refinements were successfully implemented. The Committee is confident that our revised process will enhance our solid foundation for the Committee's work as we continue to fulfill our mandate.

I would like to thank all Committee members for their dedication to the Committee and their role in the classification of those individuals applying for the role of justice of the peace.

Seth Rudin
Chair

INTRODUCTION

Establishment of the Justices of the Peace Appointments Advisory Committee and its Mandate

The Justices of the Peace Appointments Advisory Committee (the "Committee") was established in 2007 following amendments to the *Justices of the Peace Act*, R.S.O. 1990, C. J.4. The Committee is an independent and arm's length agency of the Ministry of the Attorney General whose duties are to classify candidates for appointment as justices of the peace and to report those classifications to the Attorney General. Justices of the peace are appointed by the Lieutenant Governor in Council on the recommendation of the Attorney General. A copy of the *Justices of the Peace Act* is attached as Appendix A.

What is the Role of a Justice of the Peace?

A justice of the peace in Ontario is a judicial officer appointed pursuant to the *Justices of the Peace Act*. This Act affirms that a justice of the peace has judicial jurisdiction throughout Ontario and creates a framework under which justices of the peace are appointed and hold office, and also provides for the conditions under which they perform their duties. During this reporting period, there were over 330 justices of the peace in Ontario that were assigned to and perform judicial responsibilities. The Ontario Court of Justice, one of Ontario's two trial courts, is comprised of both provincially appointed judges and justices of the peace.

The judicial functions, powers and duties of a justice of the peace are set out in legislation and case law. Two of the more important legislative Acts which confer jurisdiction upon a justice of the peace are the *Criminal Code* and the *Ontario Provincial Offences Act*, but there are many other federal and provincial statutes and regulations that empower justices of the peace with legal authority and/or jurisdiction. Primarily, the two main areas of jurisdiction are criminal law and regulatory law (provincial offences).

Respecting criminal law, justices of the peace preside over virtually all judicial interim release (bail) hearings in the province and the majority of criminal remand courts. They also preside over other criminal hearings. They receive informations (the document which commences a criminal proceeding), confirm or consider the issuance of process by either a summons or a warrant and are responsible for receiving and considering the denial or issuance of search warrants and other matters of criminal process.

Justices of the peace exercise jurisdiction over the majority of provincial regulatory offences and municipal by-law prosecutions. As in criminal proceedings, justices of the peace receive informations and warrant applications, consider the issuance of process and preside at hearings and trials.

On appointment, a justice of the peace must cease other employment and refrain from any political activity. The *Justices of the Peace Act* states that a justice of the peace shall not engage in any other remunerative work without the approval of the Justices of the Peace Review Council. Justices of the peace must retire upon attaining the age of 65 years, but may continue in office until attaining the age of 75 years, subject to the annual approval of the Chief Justice of Ontario.¹

The Justices of the Peace Appointments Advisory Committee

The Committee consists of a core committee of seven members, including a judge and a justice of the peace appointed by the Chief Justice of the Ontario Court of Justice, a justice of the peace appointed by the Chief Justice of the Ontario Court of Justice who is either the Senior Justice of the Peace Responsible for the Ontario Native Justice of the Peace Program or another justice of the peace familiar with aboriginal issues, and four lay members appointed by the Attorney General.

In addition, the Committee has seven regional committees, one for each of the regions of the Ontario Court of Justice. These regional committees consist of the Regional Senior Judge and the Regional Senior Justice of the Peace or their delegates, not more than five other lay members appointed by the Attorney General, and a lawyer appointed by the Attorney General. The Attorney General has appointed one member in each region to act as the Regional Lead during the term of their appointment. The role of the Regional Lead is to coordinate the screening, interviewing, reference checking, and the classification process for justice of the peace candidates within their region.

In total, there are 63 members on the Committee.

Initially the core committee met monthly with the regional leads joining their meetings every second month. As of April 2008, the core committee and regional leads meet jointly on a monthly basis. The purpose of these meetings is to review ongoing Committee business and discuss matters related to the Committee's policies and procedures.

Starting in 2008, the Committee holds an annual meeting of all members. This annual meeting provides an opportunity for the full Committee to review its activities over the past year, hear from speakers regarding topics relevant to the Committee's operations, and prepare any changes to be included in the next year's process.

A short biography of each of the members is attached as Appendix B.

¹ On June 2, 2008, the Ontario Superior Court of Justice in *Assn. of Justices of the Peace of Ontario, Brenna Brown, Moreland Lynn and Meena Nadkarni, Applicants v. Attorney General of Ontario* [2008] O.J. No. 2131, the Court ruled that every justice of the peace shall retire upon attaining the age of 65 years.

THE COMMITTEE'S PROCESS

Following successful undertakings and revisions to its procedures as reported in the 2008-09 Annual Report, the Committee continued to refine its process based on lessons learned. The Committee made further revisions to its application form, policies and procedures, and selection criteria during the 2009-10 process year. All of these documents are available to the public through the Ontario Courts website at www.ontariocourts.on.ca/jpaac/en. These documents are attached, respectively, as Appendix C, Appendix D and Appendix E.

From its inception in 2007 to August 31, 2010, the Committee has reviewed a total of 2168 resumes that were on file with the Ministry prior to the amendment to the *Justices of the Peace Act* establishing the Committee, and 6776 applications submitted on the application form developed by the Committee. During the reporting period covered by this annual report (September 1, 2009 to August 31, 2010), 2206 applications were reviewed and classified by the Committee.

Activities

In the fall of 2009, the Committee placed a province-wide advertisement inviting applications for all regions of the province. The ad, widely placed in provincial, regional and local newspapers, as well as in French language, ethnic and native media, was for the period September 12, 2009 to October 30, 2009. A copy of the advertisement is attached as Appendix F.

The Committee completed its review and classification of justice of the peace applications, including interviews, for all of the applications filed during the advertising period, as well as those filed on an ongoing basis from April 4, 2009 to September 11, 2009, by August 2010.

The classifications of all candidates were reported by the Committee to the Attorney General by August 25, 2010.

Process Review

During the summer of 2010, the Committee undertook a further review of its policies and procedures. Revisions were made to the application form, the accompanying filing instructions and the selection criteria, including revisions to the format of the application form. For example, in the 2010-11 form, some of the information requested is in tabular format to allow for clearer presentation.

Review and Evaluation Process

Candidates may be selected for an interview as part of the application review and evaluation process.

Interview panels will consist of at least four (4) Committee members, at least one of whom is a regional member for the region to which the candidate is applying and another of whom is a judge or justice of the peace.

Where a region grants an interview to a candidate who has applied for more than one region, there will be a judicial member and a lay member representing each region to which the candidate has applied on the interview panel.

Language Proficiency Testing

Candidates who have been selected for an interview may be required to undergo standardized language proficiency testing in the language(s) in which they indicate proficiency. Candidates are not advised of the results of the language proficiency testing.

Reference Checks and Discreet Inquiries

Committee members may undertake reference checks and/or discreet inquiries as part of the process.

Classification Process

Upon completion of the evaluation process, candidates are classified as Not Qualified, Qualified, or Highly Qualified.

The list of all classified candidates is sent to the Attorney General. When the opportunity for an appointment of a justice of the peace arises, the Attorney General selects a candidate from the list of Qualified and Highly Qualified classifications.

A candidate's classification is in effect from the 1st day of June following the submission of the application and continues for two years ending on the 31st day of May.

As is the practice with similar committees in Canada, candidates will not be notified of their classification.

Confidentiality

The Committee maintains strict confidentiality with respect to the personal information of candidates except to the extent as is necessary for the Committee to perform its duties (e.g., discreet inquiries).

STATISTICS

**Applications received and evaluated in 2009-10 as a result of the advertisement placed in September 2009, as well as received on an ongoing basis:
(April 4, 2009 - October 30, 2009)**

Region	Number of Single Region Applications Received	Number of Multi-Region* Applications Received	Number of Days of Interviews Held	Number of Candidates selected for an interview - Single Region	Number of Candidates selected for an interview - Multi-Region*
Central East	196	552	3	18	61
Central West	194	578	3	17	60
East	183	169	3	15	15
Northeast	132	97	2	12	10
Northwest	79	38	2	13	2
Toronto	225	643	5	35	67
West	291	342	7	50	34
Multi-Region*	--	--	13	--	--
TOTAL	1300	906**	--	160	93**
TOTAL SINGLE & MULTI-REGION	2206		38	253	

*Multi-Region refers to an application from a candidate who has applied to more than one region

**Number of multi-region candidates

Appendix A

LEGISLATION

Excerpt from the *Justices of the Peace Act*

Justices of the Peace Appointments Advisory Committee

2.1 (1) A committee known as the Justices of the Peace Appointments Advisory Committee in English and Comité consultatif sur la nomination des juges de paix in French is established. 2006, c. 21, Sched. B, s. 3.

Function

(2) The function of the Advisory Committee is to classify candidates for appointment as justices of the peace and to report on the classifications to the Attorney General. 2006, c. 21, Sched. B, s. 3.

Composition

(3) The Advisory Committee is composed of seven core members as follows:

1. A judge of the Ontario Court of Justice appointed by the Chief Justice of the Ontario Court of Justice.
2. A justice of the peace appointed by the Chief Justice of the Ontario Court of Justice.
3. A justice of the peace appointed by the Chief Justice of the Ontario Court of Justice who is either the Senior Justice of the Peace Responsible for the Ontario Native Justice of the Peace Program or another justice of the peace familiar with aboriginal issues or, when the justice of the peace so appointed is not available to act as a member of the Advisory Committee, another justice of the peace familiar with aboriginal issues who is designated by the Chief Justice of the Ontario Court of Justice.
4. Four persons appointed by the Attorney General. 2006, c. 21, Sched. B, s. 3.

Regional members

(4) In addition to the core members appointed under subsection (3), the Advisory Committee shall include the following regional members in respect of its functions in a particular region:

1. The regional senior judge of the Ontario Court of Justice for the region or another judge of the Ontario Court of Justice from the same region designated by the regional senior judge.
2. The regional senior justice of the peace for the region or, when he or she is not available to act as a member of the Advisory Committee, another justice of the peace from the same region who is designated by the regional senior judge.
3. Not more than five other persons appointed by the Attorney General.
4. A member of the bar in the region appointed by the Attorney General from a list of three names submitted to the Attorney General by the Law Society of Upper Canada. 2006, c. 21, Sched. B, s. 3.

Criteria

(5) In the appointment of members under paragraph 4 of subsection (3) and paragraph 3 of subsection (4), the importance of reflecting, in the composition of the Advisory Committee as a whole, Ontario's linguistic duality and the diversity of its population and ensuring overall gender balance shall be recognized. 2006, c. 21, Sched. B, s. 3.

Term of office

(6) The members appointed under paragraph 4 of subsection (3) and under paragraphs 3 and 4 of subsection (4) hold office for three-year terms and may be reappointed. 2006, c. 21, Sched. B, s. 3.

Staggered terms

(7) Despite subsection (6), the following applies to the first appointments to the Advisory Committee:

1. Two of the members appointed under paragraph 4 of subsection (3) hold office for a two-year term.
2. Two of the regional members for each region appointed under paragraph 3 of subsection (4) hold office for a one-year term. 2006, c. 21, Sched. B, s. 3.

Remuneration

(8) The members appointed under paragraph 4 of subsection (3) and under paragraphs 3 and 4 of subsection (4) are entitled to receive the daily remuneration that is fixed by the Lieutenant Governor in Council. 2006, c. 21, Sched. B, s. 3.

Chair

(9) The Attorney General shall designate one of the core members to chair the Advisory Committee for a term of up to three years. 2006, c. 21, Sched. B, s. 3.

Term of office

(10) The same person may serve as chair for two or more terms. 2006, c. 21, Sched. B, s. 3.

Chair votes

(11) The chair is entitled to vote and may cast a second deciding vote if there is a tie. 2006, c. 21, Sched. B, s. 3.

Manner of operating

(12) The Advisory Committee shall perform its function in the following manner:

1. It shall develop a candidate application form that specifies what supporting material is required, and it shall make the form available to the public.
2. It shall develop the application procedure and the general selection criteria and make information about them available to the public.
3. It shall advertise annually for applications for justice of the peace positions in each region.
4. It shall accept applications for justice of the peace positions on an ongoing basis.
5. It shall review all applications and evaluate them at least once each year or on the request of the Attorney General and may interview any of the candidates.
6. It shall conduct the advertising and review process in accordance with general selection criteria, including the assessment of skills and abilities, community awareness, personal characteristics of candidates and the recognition of the desirability of reflecting the diversity of Ontario's population in appointments of justices of the peace.
7. It shall determine the skills, abilities and personal characteristics that are desired in a justice of the peace and make information about them available to the public.
8. It shall classify candidates as "Not Qualified", "Qualified" or "Highly Qualified" and report the classifications to the Attorney General. 2006, c. 21, Sched. B, s. 3.

Quorum for interview

(13) If the Advisory Committee interviews a candidate, the interview must be conducted by at least four members of the Committee, at least one of whom is a regional member from the region for which an appointment is considered and another of whom is a judge or justice of the peace described in subsection (13.2). 2007, c. 7, Sched. 20, s. 1.

Quorum re classification

(13.1) The quorum for decisions under paragraph 8 of subsection (12) is four members of the Committee, at least one of whom is a regional member from the region for which an appointment is considered and another of whom is a judge or justice of the peace described in subsection (13.2). 2007, c. 7, Sched. 20, s. 1.

Same

(13.2) The judge or justice of the peace referred to in subsections (13) and (13.1) may be either a core member or a regional member from the region for which an appointment is considered. 2007, c. 7, Sched. 20, s. 1.

Vacancies

(14) If a vacancy occurs among the members appointed under paragraph 4 of subsection (3) or under paragraph 3 or 4 of subsection (4), a new member may be appointed under the applicable provision for the remainder of the term. 2006, c. 21, Sched. B, s. 3.

Qualification

(15) A candidate shall not be considered by the Advisory Committee unless he or she has performed paid or volunteer work equivalent to at least 10 years of full-time experience and,

- (a) has a university degree;
- (b) has a diploma or advanced diploma granted by a college of applied arts and technology or a community college following completion of a program that is the equivalent in class hours of a full-time program of at least four academic semesters;
- (c) has a degree from an institution, other than a university, that is authorized to grant the degree,
 - (i) under the *Post-secondary Education Choice and Excellence Act, 2000*,
 - (ii) under a special Act of the Assembly that establishes or governs the institution, or
 - (iii) under legislation of another province or territory of Canada;
- (d) has successfully completed a program designated as an equivalency under subsection (16); or
- (e) meets the equivalency requirement set out in subsection (17). 2006, c. 21, Sched. B, s. 3.

Equivalency programs

(16) For the purposes of clause (15) (d), the Attorney General may designate programs that involve training in the justice system, including programs designed to enhance diversity in the justice system, as programs that meet the educational equivalency, and shall make the list of programs so designated public. 2006, c. 21, Sched. B, s. 3.

Exceptional qualifications

(17) For the purposes of clause (15) (e), a candidate may be considered to have met the equivalency requirement if he or she clearly demonstrates exceptional qualifications, including life experience, but does not have the educational requirements set out in clauses (15) (a) to (d). 2006, c. 21, Sched. B, s. 3.

Recommendation by Attorney General

(18) The Attorney General shall recommend to the Lieutenant Governor in Council for appointment as a justice of the peace only a candidate whom the Advisory Committee has classified as "Qualified" or "Highly Qualified". 2006, c. 21, Sched. B, s. 3.

Annual report

(19) The Advisory Committee shall submit to the Attorney General an annual report in English and in French of its activities. 2006, c. 21, Sched. B, s. 3.

Tabling

(20) The Attorney General shall submit the annual report to the Lieutenant Governor in Council and shall then table it in the Assembly. 2006, c. 21, Sched. B, s. 3.

Employees

(21) Such employees as are considered necessary for the proper conduct of the affairs of the Advisory Committee may be appointed under Part III of the *Public Service of Ontario Act, 2006*, 2006, c. 35, Sched. C, s. 56 (1).

Meetings

(22) The Advisory Committee may hold its meetings in person or through electronic means, including telephone conferencing and video conferencing. 2006, c. 21, Sched. B, s. 3.

Use of forms, etc.

(23) After the materials referred to in paragraphs 1 and 2 of subsection (12) are made publicly available, candidates submitting applications shall do so using the application form developed by the Advisory Committee and shall follow its procedures. 2006, c. 21, Sched. B, s. 3.

Transitional

(24) Any applications received by the Ministry of the Attorney General before the coming into force of this section for appointment as a justice of the peace shall be provided to the Advisory Committee and the applications may be considered by the Advisory Committee even though they are not in the form required by subsection (23). 2006, c. 21, Sched. B, s. 3.

Same

(25) Applications received by the Advisory Committee before the application form referred to in paragraph 1 of subsection (12) is made publicly available may be considered by the Advisory Committee even though they are not in the form required by subsection (23). 2006, c. 21, Sched. B, s. 3

Appendix B

Justices of the Peace Appointments Advisory Committee

MEMBERS

Core Committee

Seth Rudin, Chair

Seth Rudin, of Toronto, was appointed the Chair of the Justices of the Peace Appointments Advisory Committee on February 2, 2010. He had previously been the temporary Chair since June 9, 2009 and prior to that a regional member of the Committee for Toronto Region. Mr. Rudin is a seasoned senior management consultant specialising in healthcare and technology. His expertise in business development, strategic planning, performance measures, system analysis and stakeholder relations is combined with a broad understanding of various technology platforms and applications.

Vandana Brown

Vandana Brown, of Toronto, is in Senior Executive Management for Yvelo Services Inc., a print, publishing and data management firm in Toronto. Prior to this, she was a Manager of Development and Systems for CH Canada. Ms. Brown has extensive experience working with community and non-government organizations such as MissionFest Toronto, World Vision International, and has been fundraising for various organizations for developmentally disabled individuals. She holds a Bachelor of Business Management from Ryerson University.

Joanna Carroll

Joanna Carroll, of Toronto, is a lawyer. Her practice is focused on advising employers in the health care sector. She is an active member of the Ontario and Canadian Bar Associations and has organized and lectured at several continuing legal education programs for the association.

The Honourable Regional Senior Justice Kathryn Hawke

Justice Kathryn Hawke received her Law Degree in 1981 from Queen's University and was called to the Bar in 1983. She was in private practice until 1985, when she became an Assistant Crown Attorney in Toronto Region. In 1995, she was appointed as a judge of the Ontario Court of Justice in Brampton. Justice Hawke has been a presenter/lecturer in areas of evidence and advocacy for a variety of organizations including The Law Society of Upper Canada, Legal Aid Ontario, and The Advocates' Society.

Justice Hawke has been active in judicial management since 2004, when she became Local Administrative Justice in Brampton. She was appointed Regional Senior Justice of the Central West Region, Ontario Court of Justice, effective August 31, 2007. She is a member of the Chief Justices Executive Committee, and Chair of the Central West Local Administrative Justices Committee.

His Worship Richard Le Sarge, Senior Justice of the Peace / Administrator, Native Justice of the Peace Program

His Worship Richard Le Sarge was appointed to the Ontario Court of Justice in September 1994 as a full-time presiding trial native justice of the peace. He served as Education and Training Officer where one of his duties was organizing and overseeing swearing-in ceremonies for newly-appointed native justices of the peace. He is the Administrator of the Ontario Native Justice of the Peace Program. His Worship is a former member of Aboriginal Justice Projects Committee, Ministry of the Attorney General (1993 to 1994).

His Worship Le Sarge has consulted on and helped develop programs for alternative justice initiatives in Attawapiskat First Nation (stand-alone court with elders' panel), Savant Lake (Saugeen First Nation), Whitefish Bay First Nation (demonstrating native alternative justice models), and Garden River First Nation. He has also presented workshops on alternative and native justice initiatives for the Native Canadian Centre, Obonsawin-Irwin Consulting Inc., Society of Professionals in Dispute Resolution, Northern Justice Society (Sitka, Alaska and Kenora, Ontario), "Achieving Justice: Today and Tomorrow" (Whitehorse, Yukon), and "Natives and Justice" (Edmonton, Alberta).

Her Worship Diane M. McAleer, Regional Senior Justice of the Peace

Her Worship Diane McAleer was appointed as a core member of the Justices of the Peace Appointments Advisory Committee in October 2009. Her Worship was appointed to the Ontario Court of Justice as a justice of the peace on June 1, 1990. In December 2005, she was appointed the Local Administrative Justice of the Peace for Metro West. She was then appointed the Regional Senior Justice of the Peace for the Toronto Region in February 2007. Her Worship was appointed to the Ontario Court of Justice Design Standards Committee by the Chief Justice in May 2007 and the Justice on Target Ontario Court of Justice Consultation Committee in October 2008. Prior to her appointment to the Bench, she was a Provincial Prosecutor from 1982 to 1988 and the Senior Provincial Prosecutor for the Toronto Region from 1988 to 1990.

Her Worship is a member of several committees for the Associate Chief Justice and Coordinator of Justices of the Peace flowing from her membership in the Justice of the Peace Executive Committee. She is also a faculty member of the Canadian Judicial Institute with recent participation in a panel addressing the *Youth Criminal Justice Act*. She holds a Master of Arts in Judicial Administration from Brock University and a Bachelor of Arts in Political Science and Public Administration from the University of Toronto.

Kulvinder Jit Waraich

Kulvinder Jit Waraich, of Niagara Falls, has most recently worked as a financial representative with Primerica Financial Services. She previously worked as a teacher and an entrepreneur in the tourism industry for 32 years. Over the years, Ms. Waraich has been involved with many community organizations. She has fundraised for the Daily Bread Food Bank, has volunteered for the Niagara Heart and Stroke Foundation, and has been a volunteer counsellor for the Niagara Sexual Assault Centre. Ms. Waraich has also served as a member of the Niagara Red Cross Society's Board of Directors, the Niagara Sexual Assault Centre's Board of Directors and the Niagara Region Interfaith Group. She currently volunteers with the Niagara Multicultural Centre assisting new immigrants and is a member of the Niagara Landlord's Association. Ms. Waraich holds a Masters degree in English literature from Punjab University. She is fluent in Punjabi, Hindi and Urdu.

Central East Regional Committee

Nancy Coldham

Nancy Coldham was a member of the Justices of the Peace Appointments Advisory Committee until April 2010. Ms. Coldham is the founding partner of a leading, privately-owned Canadian public affairs consulting firm, The CG Group. She started the company in 1981. Her career includes more than 25 years' experience in journalism, public relations and public affairs consulting. Ms. Coldham's strengths include strategy, conflict resolution, alliance building, negotiation, reputation and brand management. She possesses exceptional problem-solving and writing skills. She hosted a Rogers TV Show called Focal Point, interviewing community leaders and raising awareness for important issues. Ms. Coldham is a tireless champion advancing women entrepreneurship and raising funds supporting women as political candidates. She is the recipient of the Markham Board of Trade Business Excellence INNOVATION Award (2006) and has been nominated for the Canadian Woman Entrepreneur of the Year Award twice.

Janet Gillespie

Janet Gillespie, of Unionville, is a lawyer practising in the areas of Health Law, Family Law and Wills and Estates. She sits as a Deputy Judge of the Superior Court of Justice (Small Claims Court). Ms. Gillespie serves as the Treasurer of the Parent Council at Buttonville Public School, is married, and has two children.

Gary Gladstone, Central East Regional Lead

Gary Gladstone, B. Math, CFRE (Certified Fund Raising Executive), of Thornhill, is the principal of Gladstone Consulting. He has been helping charities and non-profits raise funds and profile for over 20 years, including Markhaven Home for Seniors, Federation Chinese Canadians in Markham and Zareinu Educational Centre. Prior to consulting, he was Director of Development with Regesh Family and Child Services, Business Manager and Director of Development with Shmuel Zahavy Cheder Chabad and Director of Development with B'nai B'rith Youth Organization, Lake Ontario Region.

Mr. Gladstone is the chair of the York Simcoe Grant Review Team of the Ontario Trillium Foundation. He served as Vice-Chair of Charities First Ontario from 1995 to 2002, and he is a member of the Association of Fund Raising Professionals. In 1994, Mr. Gladstone was the recipient of the Gold Key Award, B'nai B'rith Youth International's highest award for volunteer service.

James Grady

James Grady, of Pickering, is a financial consultant. Mr. Grady is a former manager of a housing co-operative and former Vice-President of Finance with T.R.S. Food Service Limited. He is a former President of the Pickering Lions Club and holds a Bachelor of Science degree from Trent University.

Adrian Merchant Macdonald

Adrian Macdonald serves as Co-Chair of the Advisory Board of the Trudeau Centre for Peace and Conflict Study, the Munk School, University of Toronto; Member of the Board, Shakespeare Globe Canada; and as Ambassador for Women's College Hospital. She served as a Ministerial Assistant, Ottawa, was a partner in AMC Consultants, Winnipeg, and an associate of Media Profile Inc., Toronto. Mrs. Macdonald is married, has seven children, four stepchildren and fifteen grandchildren.

The Honourable Regional Senior Justice Gregory Regis

Justice Gregory Regis is a graduate of Osgoode Hall Law School and was called to the Bar in 1985. His career as a lawyer included a period in private practice, four years as the Executive Director of the Jane Finch Community Legal Services, and eight years as an Assistant Crown Attorney. He was appointed to the Ontario Court of Justice in January 1999. He served as the Local Administrative Judge (LAJ) in Durham Region from 2004 to 2007. In September 2007, he was appointed Regional Senior Justice of the Central East Region. Justice Regis has a long history of community involvement. A former chair of CARIBANA, he has also served on the boards of several community organizations.

Ritu Singarayer

Ritu Singarayer, of Whitby, has over ten years of experience in community development and social services. She is a Community Support Coordinator with Community Living York South, and former Group Coordinator for Family Services of York Region. Mrs. Singarayer holds an Honours Bachelor of Science degree, with a double major in Psychology and Sociology from the University of Toronto. The languages she speaks include Hindi, Punjabi, Urdu and Spanish.

His Worship Jack Wiley, Regional Senior Justice of the Peace

His Worship Jack Wiley was appointed to the Ontario Court of Justice in January 1999 as a full-time presiding judicial officer. Prior to his appointment, he taught at O'Neill Collegiate in Oshawa from 1963-1997. He served as Head of the History Department for 18 years (1979-1997). Justice of the Peace Wiley was also a member of Oshawa City Council, an elected position he held for 25 years (1972-1997). In 2002, he was appointed as the Local Administrative Justice of the Peace in Oshawa, a position he held until 2007. In March 2007, Justice of the Peace Wiley was appointed to the position of Acting Regional Senior Justice of the Peace for Central East Region, and was appointed Regional Senior Justice of the Peace for Central East Region in October 2008, a position that he presently holds.

Central West Regional Committee

Theodore Michael Charuk

Ted Charuk, of Hamilton, is a lawyer practicing in the areas of family law and wills and estates. He has a law degree from Queen's University and Master of Laws from Osgoode Hall Law School. Mr. Charuk is an adjudicator for the Consent and Capacity Board - Ministry of Health; a roster arbitrator for Tarion Warranty Corporation; a member of the Accountability and Transparency Subcommittee for the City of Hamilton; and has been on committees with various professional associations and as a board member for charitable and professional organizations.

His Worship John Creelman, Regional Senior Justice of the Peace

His Worship John Creelman was appointed a justice of the peace on March 31, 2003 and named Regional Senior Justice of the Peace for Central West Region on January 29, 2009. Prior to his appointment, he served almost 12 years as a municipal councillor, deputy reeve, mayor and two-term county warden in the Town of Mono, Dufferin County. His Worship has owned and operated a variety of small businesses as well as having careers in research and writing.

The Honourable Regional Senior Justice Kathryn Hawke

Please refer to the bio for The Honourable Regional Senior Justice Kathryn Hawke in the Core Committee section on page 15.

Harish Chand Jain

Dr. Harish Jain, of Hamilton, is Professor Emeritus at McMaster University. From 1970 to 2002, he was a Professor of Human Resources and Labour Relations. He taught courses on diversity, employment equity and human rights, human resources recruitment and selection, and human resources and industrial relations at doctoral, masters and undergraduate levels. He has been a Commissioner of the Canadian Human Rights Commission and a former member of the Canadian Human Rights Tribunal.

Michael Kirkopoulos

Michael Kirkopoulos, of Binbrook, is currently employed as the Manager of Business and Support Services at the City of Hamilton. He has spent the last 10 years working in public service and public affairs in a variety of roles, including Director of Communications with the Office of the Mayor and City Manager. Mr. Kirkopoulos has a keen interest in alternative dispute resolution, holds certificates in Media Relations, Communications and a Bachelor of Science Degree in Biology and Economics. He also has his CMP (Canadian Management Professional) designation and is finishing his Master's Degree in Management and Leadership. He is a member of the Canadian Public Relations Society, the Association for Conflict Resolution and the International Association of Business Communicators. Over the years, he has served his community on several volunteer boards and committed his time to various causes including the Henderson General Hospital and various inner-city school literacy programs. Mr. Kirkopoulos currently sits on the board of St. Joseph's Villa Foundation and Wesley Urban Ministries.

Myra Leffler

Myra Leffler, of Grimsby, has served over 20 years in the development field for various NGOs and not for profit agencies. She has most recently retired from McMaster University in Hamilton after having served 10 years as a Senior Development Officer. She is currently running her own fundraising consulting business. Ms. Leffler had previously served her community of Niagara Falls as a member of the Board of the Social Planning Council and St. Paul High School as well as her community of Hamilton as a Board member of a local Arts Centre.

Patricia (Janet) Rosenstock, Central West Regional Lead

Patricia (Janet) Rosenstock, of Dundalk, was a member of the Justices of the Peace Appointments Advisory Committee until February 2010. She has a B.A. in English from San Diego University, an M.A. in history from the University of California, and did graduate work in education and librarianship at Washington University in St. Louis, Missouri. She immigrated to Canada more than 40 years ago. A professional writer, she has published more than 30 books of fiction and non-fiction as well as numerous articles. Ms. Rosenstock has served on the Board of OXFAM Canada, the United Nations Association, and was publicity chair for Miles for Millions Walks for International Development.

Sandra Wilson

Sandra Wilson, of Hamilton, is community relations coordinator with the Hamilton Police Service. Ms. Wilson is an advisory member of "Tackling Poverty Together", Hamilton Community Foundation; a member of the Province of Ontario Medal for Firefighters Bravery Advisory Council; and a former civilian member of the Hamilton Police Service Community Advisory Committee. She is also a former Vice-Chair of the Mayor's Race Relations Committee, City of Hamilton.

East Regional Committee

The Honourable Regional Senior Justice Judith C. Beaman

Justice Judith Beaman was called to the Bar in 1977. In January 1998, she was appointed to the Ontario Court of Justice and assigned to preside in Toronto. She was transferred to Ottawa in 2000, and appointed as Regional Senior Justice, East Region in August 2007.

Prior to her appointment to the Bench, Justice Beaman specialized in family and child protection law for the major part of her legal career. In 1979, she worked for the Office of the Official Guardian, training lawyers who applied to be placed on the Child Representation Panel. From 1980 to 1982, she ran her own practice as a sole practitioner. Following this, from 1983 to 1996, she became a partner in the law firm of Dickson, Sachs, Appel & Beaman, a mid-sized law firm in Toronto. Between 1995 to 1997, she assumed the position of Senior Legal Policy Analyst with the Status of Women Canada Directorate in Ottawa, where her work focused upon criminal, correctional and human rights reform.

Corianne Bell, East Regional Lead

Corianne Bell, of Ottawa, recently a Senior Policy Officer in the Learning and Literacy Directorate at Human Resources and Skills Development Canada, has extensive experience working with government, non-government and community organizations. She has worked for the Canadian National Institute for the Blind implementing the Youth International Internship Program, has volunteered for and been employed by local Ottawa theatre and music groups, and has sung and taught professionally as a mezzo-soprano.

Edward Belyea

Edward Belyea, of Belleville, is a former Professor of Civil Engineering at Loyalist College. He is a member of the Deseronto Arts and Culture Board and a former Chair of the Board of the Hastings Children's Aid Society. Mr. Belyea holds a Master of Science in Engineering from Queen's University.

Kathleen Greenaway

Dr. Kathleen Greenaway, of Lyndhurst, is an Assistant Professor at the Ted Rogers School of Management, Ryerson University, where she is a researcher with the Privacy and Cybercrime Institute and a faculty member in the School of Information Technology Management. She is a member of the Association for Information Systems, the Academy of Management, the Administrative Sciences Association of Canada, and the International Association of Privacy Professionals. Dr. Greenaway holds a Ph.D in Management from Queen's University.

Lyn Harrington

Lyn Harrington, of Stirling, retired from the field of education in 2002. Mr. Harrington's career in education included secondary school teacher, curriculum coordinator, vice-principal and principal with the Hastings and Prince Edward District School Board. He is a member and past president of the Quinte Sunrise Rotary Club and member and past chair of Youth Habilitation.

Her Worship Claudette Holmes, Regional Senior Justice of the Peace

Her Worship Claudette Holmes was appointed to the Ontario Court of Justice in 1993. Her Worship served for 10 years at the Newmarket Courthouse before transferring to the East Region, where she was assigned to L'Original courthouse and presided mostly in French. In June 2006, she was appointed Regional Senior Justice of the Peace for the East Region with a regional office in Ottawa.

Prior to being appointed, Her Worship was a Partner and Administrative Director for a chemical company manufacturing specialty chemicals for the Canadian Textile Industry. She assisted with the development of a computer program aimed at the chemical industry. This program was to be used to produce a Material Safety Data Sheet 'M.S.D.S.' in compliance with the Dangerous Goods Transportation Act and is now used in many countries as it was later translated into more than 15 languages. Prior to this, she worked as an electronic technician designing printed circuit layout 'mother boards'.

Ashraf Sial

Ashraf Sial, of Ottawa, worked with the Ministry of the Solicitor General and Correctional Services from 1970 to 1998. He was an area manager supervising probation and parole officers and worked in management at a Correctional Centre and a Detention Centre. Mr. Sial is Regional Amir, Eastern Canada with Ahmadiyya Muslim Jamaat. He served on numerous advisory committees in the community, including two community colleges and two universities.

Shalin M. Sugunasiri

Shalin Sugunasiri, of Ottawa, was a member of the Justices of the Peace Appointments Advisory Committee until his resignation on October 27, 2009, following his return to active service with the federal Department of Justice as a senior legal advisor to the Deputy Minister of Justice and Deputy Attorney General of Canada. Mr. Sugunasiri has been a member of the Ontario Bar since 1992. He is a former executive member of the Canadian Bar Association's Criminal Justice Section (Ontario), member of the Deputy Attorney General of Canada's Advisory Committee on Equal Opportunity for Women, and member of Dalhousie University's President's Advisory Committee on Sexual Harassment. In 2005, he joined the University of Ottawa's Faculty of Law on a full-time basis and was appointed Vice-Dean in 2007.

Prior to joining the Faculty of Law, Mr. Sugunasiri variously served as a defence counsel, senior policy advisor to the Minister of Justice and Attorney General of Canada; policy counsel with the federal Department of Justice; and as an assistant professor of law at Dalhousie University. He has participated in several Federal/Provincial/Territorial negotiations on criminal justice and constitutional issues and also served as a Canadian government expert during the development of the UNODC Legislative Guide for the Implementation of the United Nations Convention Against Transnational Organized Crime.

Northeast Regional Committee

Her Worship Kathleen Bryant, Regional Senior Justice of the Peace

Her Worship Kathleen Bryant was appointed to the justice of the peace bench in 1994 and presided in northwestern Ontario until 1999. In July 1999, she relocated to Sault Ste. Marie. She was appointed as the Regional Senior Justice of the Peace for Northeast Region in June 2008. Prior to her appointment as a justice of the peace, Her Worship worked as a Social Services Administrator. She was a member of the East Kenora District Housing Authority, as well as a foster mother and community volunteer. She is married and has three grown children.

The Honourable Regional Senior Justice Richard Humphrey

Justice Richard Humphrey, called to the Bar in 1974, has extensive experience in criminal and family law. In addition to private practice, he served from 1980 to 1990 as a part-time Assistant Crown Attorney, prosecuting individuals under the Provincial Offences Act and Criminal Code, and as a Deputy Judge in the Small Claims Court of the Superior Court of Justice.

Throughout the years, Justice Humphrey was an active member of the Sudbury & District Law Association, acting as its president from 1987 to 1988. He was a member of the Law Society of Upper Canada, the Advocates Society and the Criminal Lawyers Association throughout his career. Justice Humphrey served on the executive of the Sudbury Public Library Board and was on the board of directors of the Canadian Automobile Association (CAA) at the local and national levels.

Justice Humphrey was appointed to the Ontario Court of Justice in Sudbury in July 1999. He was a member at large (family) of the Ontario Judges Association as well as a member of the Assessment Working Group created by the Family Courts Steering Committee. In July 2005, he was appointed Regional Senior Justice of the Northeast Region.

Peter M. MacLean, Northeast Regional Lead

Peter MacLean, of Timmins, is Vice President of Northern College of Applied Arts and Technology. He has served as a member of the Far North East Training Board and the Kirkland Lake Arts Council. Mr. MacLean has also served as a board member on the Kirkland and District Hospital Board, and as a member of the editorial board of Human Resources magazine.

Victor M. Power

Victor Power, of Timmins, was elected the sixteenth Mayor of Timmins in November 1980 after having served 12 years as an alderman. He became the longest-serving mayor in the history of the City of Timmins. He served 20 years as mayor of what is, at 1224 square miles, Ontario's second-largest municipality.

Highlights of Mr. Power's career as mayor included the downtown revitalization program, the expansion of infrastructure throughout the city, the founding of the Timmins Economic Development Corporation, the planning for the TeleTech Call Centre project and the Shania Twain Centre, as well as the successful completion of the "DEBT FREE" Program. In 2007, the City of Timmins renamed the Timmins airport to the Timmins Victor M. Power airport. Mr. Power was named to the Order of Canada in December 2008.

Nestor Prisco

Nestor Prisco, of North Bay, was appointed Sheriff in 1974. For 31 years, he managed court operations in Nipissing and Parry Sound Judicial Districts. His community involvement has included serving on North Bay City Council, 42 years with the Rotary Club of North Bay, President with the Bliss-Gillmor Non-Profit Housing Complex Inc., Huron University College Board and the Nipissing Parry Sound District Housing Authority. Mr. Prisco holds a Master of Public Administration from Queen's University.

Michael Shain

Michael Shain is the Executive Director of the Manitoulin Legal Clinic, which is situated on the Aundeck Omni Kaning First Nation, and has held this position since 1990. He was called to the Bar in 1985 and practiced criminal and family law before assuming his position with the Clinic.

He holds a BA and MA in English literature and an LLB. Mr. Shain practices clinic and poverty law and in 2007 was certified as a Specialist in Workplace Safety and Insurance law.

Mr. Shain has also taught English, part time, for Laurentian University at the M'Chigeeng First Nation and has been very involved in local community affairs, having served as Fundraising Chair for the Manitoulin Sea Cadet Corps, and as a member of the Community Development Corporation for the Town of Northeast Manitoulin. He currently serves as Vice Chair of the Board for the Manitoulin Health Centre.

Ian M.G. Sinclair

Ian Sinclair, of Sudbury, was a member of the Justices of the Peace Appointments Advisory Committee until February 2010. He is a partner with Sinclair & Sinclair, a law firm which is focused in the areas of corporate and commercial law, real estate, and wills and estates. Mr. Sinclair is a member of the Board of Directors of the Sudbury Regional Hospital Foundation and the Sudbury Family YMCA. He is a member of the Law Society of Upper Canada, the Canadian Bar Association, the Ontario Bar Association, the Sudbury and District Law Association and the Rotary Club of Sudbury Sunrisers.

Kathleen Taylor

Kathleen Taylor, of Timmins, studied ethics and the law and philosophy at the University of Toronto and graduated in 1994 with a Bachelor of Arts. She then went on to study at Centennial College and obtained her Legal Assistant Diploma with Honours. Ms. Taylor has been working as an accident benefit law clerk at the personal injury firm Wallbridge, Wallbridge. She is involved in a number of community services and events.

Northwest Regional Committee

The Honourable Regional Senior Justice Marc L. Bode

Justice Marc Bode was called to the bar in 1980. He practiced law in Thunder Bay until his appointment to the bench in January 2008. He was appointed Regional Senior Justice for the Northwest Region in August of 2009.

Clint Calder

Clint Calder was appointed as a member of the Justices of the Peace Appointments Advisory Committee in March 2010. Mr. Calder is an Aboriginal lawyer practicing in Fort Frances. He received a Social Work Diploma from Sheridan College in Oakville, Ontario in 1984 and graduated from Osgoode Hall Law School in 1988. Mr. Calder practiced corporate/commercial law with Stikeman Elliott LLP in Toronto after his call to the bar in 1990 and also did a stint at Stikeman's Vancouver office from 1993 until 1995. In 1995, he returned to Toronto to join the legal department of CIBC, where he later became Assistant General Counsel. In 2006, he left CIBC to return to his hometown of Fort Frances, where he opened his own law practice. Mr. Calder's current practice focuses on Aboriginal law, with an emphasis on Aboriginal rights, Aboriginal business ventures, First Nations land claims and general business law with area First Nations and Tribal Agencies, as well as child welfare law, employment law, real estate, estates and corporate, commercial matters. He is also a proud member of his local Métis community and currently sits as President of the Sunset Country Métis Council. Mr. Calder is an active volunteer and sits on the board of numerous local Aboriginal social agencies, as well as a number of charitable foundations.

Deborah deBakker

Deborah deBakker, of Thunder Bay, received a B.A. at Queen's University and an LL.B. at Osgoode Hall Law School. She was called to the Ontario bar in 1979. She practiced with Weiler, Maloney, Nelson in Thunder Bay and is now retired from the practice of law. Ms. deBakker is President of the Northwestern Ontario Writers Workshop, a group of 100 writers, and an active member of the Thunder Bay Writers Guild. Her writing has appeared in the journal *Room* and in the *Globe and Mail*. Ms. deBakker is Vice-President of the Thunder Bay Community Foundation, which holds \$5 million in trust and distributes grants and scholarships to worthy causes and individuals in the District of Thunder Bay. She previously served as a member of the federal Judicial Appointments Committee (Ontario North and East). She is married with four children and two grandchildren.

His Worship Bruce Leaman, Regional Senior Justice of the Peace

His Worship Bruce Leaman was born in Kingston and raised in Thunder Bay, Ontario. He attended Lakehead University (1980-83), earning a B.A. in History and Political Studies. From 1983-86, he attended the University of Ottawa's Faculty of Common Law, graduating with his LL.B. His Worship was called to the Bar of Ontario in 1988, and practised family, criminal and general litigation law at two firms in Thunder Bay, including performing some federal and provincial prosecutions, between 1988-1994. He was appointed as a justice of the peace in 1994 and has served as Regional Senior Justice of the Peace for the Northwest Region from 2000-06 and from 2008-present.

Rob Moorley

Rob Moorley has been living in Kenora for the past 27 years. He has also lived in Red Lake, Sioux Lookout, and Pickle Lake. Previously he was an employee of the Ministry of Natural Resources as a Senior Lands and Water Specialist and retired after 32 years of service. Mr. Moorley now spends his time enjoying the great outdoors. He has been married for 27 years and has two children, a daughter and a son. Mr. Moorley has volunteered in many sports venues within Kenora such as hockey, swimming, baseball and soccer, as well as being a member of many committees within the town.

James Clifford Retson

James Retson, of Kenora, is Executive Director of the Kenora Association for Community Living. He received his Bachelor of Arts in Psychology at the University of British Columbia, LL.B. at the University of Toronto and Masters of Business Administration at Dalhousie University. He is a member of the Nova Scotia Bar. He practiced law in Truro, Nova Scotia between 1974 and 1982 before moving to Kenora, Ontario. Mr. Retson is a former Town Councilor for the Town of Truro, Nova Scotia; member of the Colchester and Nova Scotia Multicultural Association; former member of the Truro and District Human Rights Affirmative Action Committee; and former member of the Kenora Police Human Rights Committee. He has served on numerous other commissions, boards and committees in Truro, Nova Scotia and Kenora, Ontario. He is active in the Model United Nations Assembly held in Winnipeg, Manitoba and past president of the Kenora Rotary Club. He has been an active supporter of the disability community for over 30 years.

Gord Sweeney

Gord Sweeney, of Keewatin, retired in 2006 after teaching biology and general science for 32 years. He acted as Science Department Head for 20 years and volunteered for many organizations including the Canadian Ski Patrol, the Red Cross, the Canadian Cancer Society, and Bird Studies Canada. Other volunteer work included coaching volleyball and soccer, supervising outdoor education wilderness experiences and acting as chairperson for local and regional science fairs in Northwestern Ontario for 19 years. In retirement, Mr. Sweeney continues to enjoy substitute teaching, canoeing, backpacking and travelling with his wife Kim.

Laurence Tulloch, Northwest Regional Lead

Laurence Tulloch, of Thunder Bay, is a retired educator, having served as teacher, principal and supervisory officer. An active member of his community, Mr. Tulloch is Vice-Chair of the Thunder Bay Chapter of the MS Society of Canada. He is a Past-President of the Rotary Club of Thunder Bay (Port Arthur). As a result of his continuing efforts on behalf of the club and the community, he was named Rotarian of the Year in 2007. Mr. Tulloch has served as President of the Science Teachers' Association of Ontario and was recognized by the Ontario Secondary School Teachers' Federation for his work in professional development with their provincial award. He is married with two children and two wonderful grandchildren.

Toronto Regional Committee

Ana Bailão

Ana Bailão, of Toronto, is currently Director, Strategic Business Development & Marketing at GlobeStar Systems, a world-class integrated wireless solutions provider that improves workplace mobility and increases productivity for business environments.

Prior to joining GlobeStar, she has worked in the private sector and government, having extensive expertise in government relations, business development and communications. Ms. Bailão's community involvement and leadership in several organizations such as the Federation of Portuguese Business and Professionals, Working Women Community Centre, the European Union Chamber of Commerce of Toronto, and the Portuguese Disabled Persons Building Fund, to name a few, has been recognized by the President of Portugal when, in 2006, she was awarded the National Order of Portugal (Ordem do Infante D. Henrique).

The Honourable Regional Senior Justice Robert G. Bigelow

Justice Robert Bigelow received a Bachelor of Arts Degree from the University of Toronto in 1973 and a Bachelor of Laws from Queens University in 1980. From 1982 to 1993, he was a sole practitioner who specialized in criminal and correctional law involving appearances before administrative tribunals such as the Ontario Board of Parole and the National Parole Board, criminal trials and appeals, prerogative writs before the Provincial Superior Court and applications in the Federal Court. In 1993, he was appointed as a Provincial Court Judge with the Ontario Court of Justice.

From 2001 to 2006, Justice Bigelow served as the Administrative Judge for Old City Hall, the largest and busiest criminal trial court in Canada, where he coordinated the assignment of judges, coordinated trial and bail courts, represented the judicial interests with courts management, and case management of lengthy cases. In September 2006, he was appointed as the Regional Senior Judge for the Office of the Regional Senior Justice - Toronto Region, Ontario Court of Justice.

Paul Brookes

Paul Brookes, of Toronto, is President and Founder of Metropolis Media, an interactive marketing agency based in Toronto, providing corporate communications and new media development services to advertising agencies, government bureaus and Fortune 500 corporations located in North America and the UK. Mr. Brooks is also the Director of CDAM Global Opportunities Fund, a mutual fund managed by Chamberlain Davies Asset Management, of London, UK. He is involved with a number of community groups including the Northlea Home and School Association, and serves as a member of the Toronto Sigma Chi Alumni Association, where he has acted as communications chair for almost 10 years. He is a graduate of Ryerson University's Business Management program (BBA-Honours, Economics and Marketing).

Matthew Certosimo

Matthew L.O. Certosimo was a member of the Justices of the Peace Appointments Advisory Committee until March 2010. He is a Partner and Practice Group Manager for the Labour and Employment Group at Borden Ladner Gervais LLP in Toronto. Mr. Certosimo advises and acts on behalf of private and public sector employers in labour relations and employment law matters, including in wrongful dismissals, grievance arbitration, collective bargaining, in defence of health and safety charges and in responding to human rights complaints, and on behalf of employees in employment-related litigation. He is currently an adjunct professor (Employment Law) at Woodsworth College, University of Toronto, and is a former adjunct professor at the University of Western Ontario Law School.

His recent projects include acting as Editor-in-Chief of *Executive Employment*, a quarterly journal published by Federated Press, and authoring *Ontario Employment and Labour Law & Commentary* (LexisNexis) and *Federal Employment and Labour Law & Commentary* (LexisNexis); he is co-author of *Just Cause: The Law of Summary Dismissal in Canada* (Canada Law Book). Mr. Certosimo is a co-author of *Understanding Ontario's Employment Standards Act, 2000*, and of *Recent Developments in Union Certification and Decertification*, and is author of *Dismissals in the Unionized Workplace* and *The Regulation of Picketing*, all Carswell publications. He is a frequent speaker at and chair of conferences on labour and employment law (for example, he is a regular co-chair of Lancaster House audio conferences). He is mentioned in *PLC Which Lawyer?*, *The 2009 Lexpert/American Lawyer Guide to the Leading 500 Lawyers in Canada*, and the Martindale-Hubbell directory.

Mr. Certosimo is a graduate of both Wilfrid Laurier University and Dalhousie Law School, and was called to the Bar in 1995.

Halla Elias

Halla Elias, of Toronto, is the Director of Professional Recruitment at the Toronto office of Borden Ladner Gervais. Her main responsibilities are summer and articling student recruitment and programs and the recruitment of lawyers. Prior to this position, she was a lawyer with the Corporate Commercial Group. Ms. Elias attended law school at Queen's University and completed an Honours Bachelor of Arts degree at the University of Windsor. She was called to the Bar in 2002, and has been at Borden Ladner Gervais since 2000. She spent three years as a volunteer with the Girl Guides of Canada.

Her Worship Diane M. McAleer, Regional Senior Justice of the Peace

Please refer to the bio for Her Worship Diane M. McAleer in the Core Committee section on page 16.

Kathy Narraway

Kathy Narraway, of Toronto, retired in 2008 after more than 30 years with the Peel Board of Education. Prior to this, she was the Principal and Vice Principal at Glenforest Secondary School, Vice-Principal at Bramalea Secondary School, Director/Assistant Director of Continuing Education, and Math Head at Central Peel Secondary School. Ms. Narraway was a former Board Member at Our Place Peel (a youth shelter), was a Board member and President of the Oxbow Community Club and continues on the Sports Advisory Board for the Peel Board of Education. Her long-standing community involvement includes volunteering with the Triangle Prom for Queer Youth, coaching basketball, and organizing annual fundraising/community dances for the Youth Crisis Line. She holds a Bachelor of Education from the University of Toronto and a Bachelor of Science from Queen's University.

West Regional Committee

Mary Louise Dagenais

Mary Dagenais, of Windsor, manages the Elsdon Medicine Professional Corporation. She is President of the Windsor Branch of Save the Children Canada and a member of the Fund Raising Committee of Family Respite Services. Ms. Dagenais has also been a member of the Advisory Board of the Windsor Centre for the Creative Arts and a fundraiser for the Alzheimer Society of Windsor and Essex County.

Samira El-Hindi

Samira El-Hindi is an independent and successful businesswoman and mother of two, who has committed her time, resources and entrepreneurial skills to numerous philanthropic and charitable causes. She has worked on issues involving children, poverty, education, domestic violence, small business training and interfaith dialogue. She enjoys a stellar reputation in Southwestern Ontario, and is an extremely organized and successful fundraiser for over 20 separate entities, and has done so for the last decade.

Ms. El-Hindi is a board member at St. Joseph Healthcare Foundation and chairs the Women's Leadership Council. She is also a board member for Meals On Wheels, and has delivered meals to the elderly for the past seven years. She is past Executive Director for WEBB (Women Engaging in Bridge Building).

Ms. El-Hindi has effectively led the fundraising aspects for several social organizations including Wraparound, London Muslim Mosque, Big Sisters, Y for The Kids, and Braz for The Cause. Her humanitarian efforts stretched beyond the city boundaries through her crusade "Passion For Sudan" when she travelled to Sudan in early 2007 with a group of London women.

Doug Ferguson

Doug Ferguson, of London, was appointed in 2003 as Director of Community Legal Services (CLS) and Adjunct Professor at the Faculty of Law of The University of Western Ontario. Students at CLS, under the supervision of lawyers, provide legal services to low income persons in the London community in the areas of criminal law, small claims court, landlord and tenant, wills and powers of attorney, mediation, immigration, and public legal education.

A 1981 graduate of Western Law, Mr. Ferguson attended the University of Ottawa where he earned his Bachelor of Administration degree in 1977 and his Bachelor of Commerce (Honours) degree in 1978. He was called to the Ontario Bar in 1983 and joined the law firm of Bitz, Szemenyei, Ferguson & MacKenzie LLP (now Szemenyei MacKenzie Godin LLP) in 1988. Mr. Ferguson's practice areas included civil litigation, wills and estates, and tax law.

From 1994 to 2003, Mr. Ferguson acted as a Federal Crown Attorney for tax prosecutions conducted by the Canada Revenue Agency. He taught Civil Procedure at the Bar Admission Course in London for many years and served as a presiding member of the Consent and Capacity Board for the Ontario Ministry of Health from 1989 to 1998 and from 2004 to 2008.

In 2009, Mr. Ferguson was awarded the Alumnus of Distinction Award by the Western Law Alumni Association. He was elected as a member of the Ontario Bar Association Council in 2010.

Jeanine E. LeRoy

Jeanine E. LeRoy was a member of the Justices of the Peace Appointments Advisory Committee until March 2010. Ms. LeRoy has been practicing criminal law since 1993, and is certified by the Law Society of Upper Canada as a specialist in criminal law. In addition to extensive trial experience throughout Southwestern Ontario, she argues appeals on a regular basis at the Ontario Court of Appeal and in the Superior Court of Justice. Ms. LeRoy has served as a Director of the Criminal Lawyers' Association (Ontario) and Treasurer of the Criminal Lawyers' Association (London). She is a member of the Advocate's Society and works on a number of committees related to specific issues in her profession. Ms. LeRoy is frequently asked to speak on legal issues to organizations as diverse as the Crown Attorneys Association, the Justices of the Ontario Court of Justice, the Ontario Police College, the Ontario Provincial Police, the London Police Service, the Criminal Lawyers' Association and the Advocate's Society. She also lectures at the University of Western Ontario Law School, and participates in their student-mentoring program.

The Honourable Regional Senior Justice Kathleen McGowan

Justice Kathleen McGowan received her LL.B. from the University of Western Ontario in 1975 and was called to the Bar in 1977. She served as an Assistant Crown Attorney in Middlesex County from 1977 to 1986 and as a Crown Attorney in Elgin County (the first female Crown Attorney in Ontario) from 1986 to 1990. Justice McGowan was appointed to the Ontario Court of Justice in 1990. She acted as the Local Administrative Judge for St. Catharines from 1993 to 1997 and for London from 2004 to 2008. In May 2008, she was appointed Regional Senior Justice of the West Region. Justice McGowan has participated at the executive level of both the Ontario Conference of Judges and the Canadian Association of Provincial Court Judges and remains active on committees of both associations. She currently sits on the Chief Justice's Executive Committee and is Chair of the Ontario Court of Justice Design Standards Committee.

Mary McLaughlin, West Regional Lead

Mary McLaughlin, of London, is President and Partner of Excalibur Communications, where she specializes in strategic communications, crisis communications and government relations. Earlier in her career, she served as a senior executive in a national financial corporation and a major crown corporation before co-founding the Canadian Landmine Foundation. Ms. McLaughlin's current community involvement includes serving as Chair of the Board of King's University College at the University of Western Ontario. Ms. McLaughlin formerly served as Chair of St. Jerome's University at the University of Waterloo and as a member of the Ministerial Advisory Committee on Appointments to the Immigration and Refugee Board. She is a recipient of the Canada 125 Medal.

His Worship Stewart Taylor, Regional Senior Justice of the Peace

His Worship Stewart Taylor was appointed to the justice of the peace bench in August 2001. In June 2008, he was appointed as the Regional Senior Justice of the Peace for West Region. Prior to his appointment, he was a public school principal, councillor and Mayor of Owen Sound.

Eileen Viola

Eileen Viola, of Bright's Grove, was a teacher from 1968 to 2001 with various school boards including the Lambton-Kent Board of Education, Peel County Board of Education and the Sudbury Board of Education. She is currently a pianist with the Bluewater Health Music Therapy Program. Ms. Viola is a former member of the Ontario Secondary School Teachers' Federation and the Ontario Modern Language Teachers' Association. She holds a Master of Education from the University of Windsor. Retired since 2001, she spends time on gardening, learning a third language, duplicate bridge, and extensive travel.

Appendix C APPLICATION FORM



JUSTICE OF THE PEACE APPOINTMENT FILING INSTRUCTIONS September 2009

Please read carefully before completing.

The Justice of the Peace Appointments Advisory Committee ("Committee") welcomes the interest of qualified persons seeking appointment as a justice of the peace.

The Committee's responsibility under the *Justice of the Peace Act* is to identify candidates for appointment who are qualified, qualified or highly qualified. Candidates may also be selected for an interview. Candidates will be based on a review and evaluation of a completed application form and any interview that might be conducted.

The application will be considered only if it is typed.

Please note: applications must be delivered to the address of the Committee at 710 Hwy Street will no longer be accepted or that location. All applications, whether sent by courier, mail or hand delivery, must be sent to:

The Committee
Justice of the Peace Appointments Advisory Committee
c/o Ministry of Government Services Mail Delivery
77 Wellesley St. W., Room 902-08
Macdonald Block, Queen's Park
Toronto, ON M7A 1N3

Candidates shall ONLY provide the supporting material specified in the application. NO other material, including resumes, letters or references, shall be considered. Please provide the names and contact information of last references in the application form.

All information collected will be kept in confidence by the Committee. The Committee may wish to obtain information from other sources. In making these inquiries every effort will be made to maintain confidentiality.

If you wish to provide any other information about your background, please do so on page 11.

Applications received after the published cut-off date for receipt of applications will be reviewed and evaluated by the Committee during the next evaluation period.

If You are Selected to Attend an Interview:

Please note that all candidates selected for an interview will be required to provide permission for the Committee to conduct criminal security and disclosure checks.

Candidates for appointment as a justice of the peace who are or have been members of a professional disciplinary organization are required to permit disclosure by the organization to the Committee or to the Attorney General of any complaints, charges, sanctions or compensation claims in that organization.

Lawyers and paralegals must also authorize the Lawyer/Paralegal Indemnity Company (LPI/PIIC) to provide to the Committee any documents, records or other information pertaining to their professional conduct and activities as well as with respect to their moral character and fitness to perform the responsibilities of a justice of the peace.

FILING INSTRUCTIONS CONTINUED:

Before you submit your application:

DO:

- Read the Frequently Asked Questions found on the Committee's website at www.justiceappointments.on.ca/jpac.on.
- Provide all information requested on the application form.
- Sign the Authorization at the end of the application form.
- Indicate the regions to which you are applying to be considered to serve as a justice of the peace.
- Attach a copy of your degree or diploma as requested in the application form that you are submitting.
- Submit the application on 20 lb. white bond paper and type using Times New Roman or Arial font, with a regular font style at a 12 pt. font size.
- Remove the filing instruction paper and the General Selection Criteria.
- Make the required copies of the application form, including your degree/diploma.
 - Submit the signed original plus 8 copies for each region to which you are applying.
- Staple each copy of the application form in the top left hand corner and place all copies in one large envelope or box.

DO NOT:

- Include letters of reference, resumes or any other materials or documents other than those requested.
- Embellish your application by using colored ink or highlights.
- Submit your application on coloured paper.
- Bind or fasten each application form, or use tab corners, or put each application in a folder or place each application in a separate envelope or use custom binding.

GENERAL SELECTION CRITERIA FOR EVALUATING CANDIDATES

Skills and Abilities

- Skills, experience and/or education relevant and transferable to the work of a justice of the peace.
- A high level of achievement in the context of paid or volunteer work.
- An openness, interest in and understanding of the role of a justice of the peace.
- Strong intellectual, analytical and decision-making abilities.
- Strong listening skills.
- Strong written and oral communication skills.
- Ability to work independently, managing time and heavy workload without supervision.
- Ability to make sound and timely judgments.
- Ability to keep an open mind while hearing all sides of an argument.
- Capacity to handle stress, pressures and isolation of the judicial role.
- Strong, organized organizational skills.
- Computer skills.
- Ability and willingness to learn.
- Ability to react as required.
- Ability to present a clear, concise and well-written application document that is reflective of the candidate's interest and ability.
- Bilingual ability may be required in some high court locations.

Personal Characteristics

- Demonstrates good judgment and common sense.
- Politeness, compassion, empathy and respect for the essential dignity of all persons.
- Good interest in people and humanity.
- Moral integrity and high ethics.
- Patient.
- Punctuality and good regular work habits.
- A reputation for integrity and honesty.
- An absence of prejudicial and authoritarian tendencies.
- Integrity.
- Honesty.
- Reliability and preparedness.
- Not involved in serious, unresolved professional complications, civil actions or financial claims including proposals to condition or fairly suggest actions or wrongdoing.

Community Awareness

- A demonstrated commitment to community service.
- Awareness of and an interest in regional and social issues that give rise to cases coming before the courts.

In its review process, the Committee recognizes the importance of reflecting the diversity of Ontario's population in appointments of justices of the peace.

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM CONFIDENTIAL CLASSIFICATION PERIOD JUNE 1, 2009 – MAY 31, 2012

Surname:

Given Names:

Are you less than 65 years of age? Yes ☐ No ☐ Male ☐ Female ☐ (if optional)

Residential Address:

Number, Street, Suite

City, Province & Postal Code

Telephone: Area Code & Number

Alternative Telephone Number, e.g. Cell Phone

Business Address:

(if applicable)

Number, Street, Suite

City, Province & Postal Code

Telephone: Area Code & Number & Extension

E-Mail Address:

I am applying to serve in the region: Yes ☐ No ☐

Have you previously been interviewed by the Committee? Yes ☐ No ☐

If yes, when?

How did you hear about the application process?

*The Committee does not identify candidates who are 65 years of age or more at the time of consideration. While applicants of the Justice of the Peace Act (JPA) 1990, s. 19 provide that only persons of the peace shall apply, including the age of 65, the Ontario Superior Court of Justice found that this provision violated the Canadian Charter of Rights and Freedoms. The Court determined that the provision should provide for the mandatory retirement of a justice of the peace at age 65, the above age of the peace is therefore in effect age 64, subject to any amendments to the JPA 1990.

JPAC Form 001 (Rev. 08/09)

Page 1/4

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

REGIONS TO WHICH APPLICATION IS MADE

(Ontario is divided into seven judicial regions. Justices of the peace are assigned to a "base court" within their region. Justices of the peace are required to travel frequently within their region and occasionally across the province, and are subject to the direction of the Regional Senior Judge or Regional Senior Justice of the Peace including the places of sittings for individual justices of the peace.)

If you wish to apply to more than one region, you should be aware that your degree of knowledge of those regions, their culture and issues will be considered.

If you have decided to apply for more than one region, you must indicate so at this time as your selection will apply for the duration of the classification period (June 1, 2010 – May 31, 2012).

Please note that successful applicants will be responsible for any relocation costs. Request for transfer of a justice of the peace's base court will only be granted in exceptional circumstances within the first five years of appointment.

The following is a list of the seven judicial regions, followed by the list of court locations ("base courts") within each region. The base court for a successful applicant will be determined upon appointment.

NOTE: In each region, please indicate the base court location within that region to which you are willing to be assigned.

☐ CENTRAL WEST REGION:

- ☐ Burlington ☐ Hamilton ☐ Orangeville ☐ Welland
☐ Brantford ☐ Milton ☐ St. Catharines
Cayuga / Simcoe

☐ WEST REGION:

- ☐ Chatham ☐ Kitchener ☐ Sarnia ☐ Walkerton
☐ Godfrey ☐ London ☐ St. Thomas ☐ Windsor
☐ Guelph ☐ Owen Sound ☐ Stratford ☐ Woodstock

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

REGIONS TO WHICH APPLICATION IS MADE (cont'd)

☐ CENTRAL EAST REGION:

- ☐ Barrie ☐ Cobourg ☐ Newmarket ☐ Oshawa
☐ Brantford ☐ Lindsay ☐ Orillia ☐ Peterborough

☐ EAST REGION:

- ☐ Belleville ☐ Kingston ☐ Ottawa ☐ Picton
☐ Brockville ☐ L'Orignal ☐ Pembroke
☐ Cornwall ☐ Napanee ☐ Perth

☐ TORONTO REGION

☐ NORTHEAST REGION:

- ☐ Cobourg ☐ Haldimand ☐ Peterborough ☐ Sudbury
☐ Gore Bay ☐ North Bay ☐ South Bay ☐ Timmins

☐ NORTHWEST REGION:

- ☐ Dryden ☐ Fort Frances ☐ Kenora ☐ Thunder Bay

LANGUAGES

Please note: The official languages of the courts of Ontario are English and French. You may be required to perform a language proficiency test in the language or languages in which you intend to practice.

Do you have a high degree of proficiency to read, write and speak English? Yes ☐ No ☐

Do you have a high degree of proficiency to read, write and speak French? Yes ☐ No ☐

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

QUALIFICATION FOR CONSIDERATION

- ☐ In accordance with the *Justices of the Peace Act*, section 2.1(1), I hereby certify that I have performed paid or volunteer work equivalent to at least 10 years of full-time experience.

And

I (check one):

- ☐ have a university degree;
☐ have a diploma or advanced diploma granted by a college of applied arts and technology or a community college following completion of a program that is the equivalent in clock hours of a baccalaureate program of at least four academic sessions;
☐ have a degree from an institution, other than a university, that is authorized to grant the degree:
☐ under the *Post-secondary Education Choice and Excellence Act*, 2000;
☐ under a special Act of the Assembly that establishes or governs the institution;
☐ under legislation of another province or territory of Canada;
☐ have successfully completed a program designated as an equivalency under subsection 10(4) of the *Justices of the Peace Act* (see below);

Equivalency programs:

(104) For the purposes of clause (17) of the *Justices of the Peace Act*, the Attorney General may designate programs that involve training in the justice system, including programs designed to enhance diversity in the justice system, as programs that meet the educational equivalency, and shall make the list of programs so designated public.

- ☐ meet the equivalency requirement set out in subsection 10(7) of the *Justices of the Peace Act* (see below).

Exceptional qualifications:

(17) For the purposes of clause (15) of the *Justices of the Peace Act*, a candidate may be considered to have met the equivalency requirement if he or she clearly demonstrates exceptional qualifications, including life experience, but does not have the educational requirements set out in clause (15) (a) to (d).

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

EDUCATION

Please provide an outline of your formal education, including name of institution, dates attended, degree/diploma obtained.

Please provide a copy of any post-secondary degree or diploma you have earned or a letter from the institution verifying the degree or diploma or an explanation why neither is available.

If you do not have a post-secondary degree or diploma and you have applied under subsection 2.4(7) of the *Justices of the Peace Act*, please specify what your exceptional qualifications are.

Post Secondary:

Secondary:

Continuing Education:

Academic Recognition/Awards:

Exceptional Qualifications (if applicable):

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

EMPLOYMENT HISTORY

Please provide a detailed account of your work experience, the employer, the position attained and the dates of employment, starting with the most recent.

COMMUNITY AND CIVIC ACTIVITIES

Please provide a detailed account of your community, civic and volunteer experience, including the names of the organizations, and the nature and dates of your involvement for each organization, starting with the most recent.

JPLA-001-000000000000

1 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

INTEREST, UNDERSTANDING AND PREPARATION

Please state the reasons for your interest in being appointed a justice of the peace.

Please explain why you are interested in serving as a justice of the peace in the region(s) you have selected.

Please explain how you have gained – and/or intend to achieve – an understanding of the role of a justice of the peace.

JPLA-001-000000000000

2 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

MEMBERSHIP AND/OR PARTICIPATION IN PROFESSIONAL ASSOCIATIONS

Provide information on your membership in any professional associations. Describe briefly your involvement, and the length of time of such involvement.

PUBLICATIONS

Please list any materials you have authored and published. The publications you list here need not be confined to writings on legal topics.

JPLA-001-000000000000

3 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

RELEVANT EXPERIENCE

What aspects of your skills and abilities, personal characteristics, education and employment, including community, civic and volunteer experience, would assist you in discharging your responsibilities as a justice of the peace?

JPLA-001-000000000000

4 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

PERSONAL AND OTHER MATTERS

1. Please advise if you have ever been found guilty of any offence by a court for which a pardon has not been received.
Yes ☐ No ☐
2. Please advise if you are currently involved in any civil litigation.
Yes ☐ No ☐
3. Please advise if you are in default of a family support obligation.
Yes ☐ No ☐
4. Please advise if you have ever declared bankruptcy or encountered serious financial difficulties.
Yes ☐ No ☐
5. Please advise if you are in arrears with Revenue Canada or a similar provincial agency.
Yes ☐ No ☐
6. Please advise if you are the subject of any current court order.
Yes ☐ No ☐
7. If you answered yes to any of these questions, please provide details.
8. Please advise if there is anything in your past or present that could reflect negatively on you or the Ontario Court of Justice and which should be disclosed. If there is nothing, then please so advise.

JPA-001 (09/09) (001)

12 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

OPTIONAL

If you wish to provide any other information about your background, please do so in the space below:

JPA-001 (09/09) (001)

12 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

TRAVEL AND JUDICIAL DUTIES

Justices of the peace are expected to travel within the region to which they are assigned, and occasionally elsewhere in the province. While most duties fall within a regular business day, a justice of the peace may be required to work at any hour of the day and on weekends or holidays. For example, justices of the peace may be assigned to work 12-hour shifts at the provincial unsequestered centre or other location. Justices of the peace assignments are at the discretion of the Regional Justice Judge or Regional Senior Justice of the Peace.

If you have any limitations on when and where you are prepared or able to work, please indicate below. If there are no limitations, then please so advise.

COMPUTER SKILLS

On appointment, each justice of the peace is equipped with a computer. Justices of the peace need basic computer skills. Please indicate your level of skill.

JPA-001 (09/09) (001)

13 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 – MAY 31, 2012

REFEREES - INCLUDE ADDRESS AND TELEPHONE NUMBERS

PLEASE DO NOT SUBMIT REFERENCE LETTERS. Your referees must include one or more persons who have had direct and recent experience with your participation in community activities and one or more who have had direct and recent experience with your professional work. Please provide two "work-related" and two "other" names of HCR referees.

All information will be kept in confidence by the Committee. The Committee may wish to obtain information from other sources. In making these inquiries, every effort will be made to maintain confidentiality. The Committee may or may not contact your referees.

You must provide their current residential and business telephone numbers.

WORK RELATED:

1. Name:

Title and Company:

Address:

Business No./Area Code: - -

Residential No./Area Code: - -

Relationship to Applicant:

2. Name:

Title and Company:

Address:

Business No./Area Code: - -

Residential No./Area Code: - -

Relationship to Applicant:

JPA-001 (09/09) (001)

13 of 14

JUSTICE OF THE PEACE APPOINTMENT APPLICATION FORM
CONFIDENTIAL
CLASSIFICATION PERIOD JUNE 1, 2010 - MAY 31, 2012

OTHER:

3. Name:

Occupation:

Address:

Business No./Area Code: - - - - -

Residential No./Area Code: - - - - -

Relationship to Applicant:

4. Name:

Occupation:

Address:

Business No./Area Code: - - - - -

Residential No./Area Code: - - - - -

Relationship to Applicant:

AUTHORIZATION

I, _____, hereby authorize the Justices of the Peace Appointments Advisory Committee to make discreet inquiries with respect to my suitability and qualifications for appointment as a justice of the peace at the appropriate stage of the Committee's deliberations.

I, _____, attest that the information provided in this Application is accurate, and that this Application has been authored and submitted by me.

Signature

Date: (YYYY-MM-DD)

JPAC-00000000-000

28 of 34

Appendix D

POLICIES AND PROCEDURES

Application Form

The Justices of the Peace Appointments Advisory Committee advertises once per year for applications from interested applicants.

Applications must be received by the closing date and will be kept on file for the duration of the classification period. Applicants must complete the current prescribed Justice of the Peace Appointment Application Form and submit the signed original plus eight (8) copies for each region to which they are applying to:

The Coordinator
Justices of the Peace Appointments Advisory Committee
c/o The Ministry of Government Services Mail Delivery
77 Wellesley St. W., Room M2B-88
MacDonald Block, Queen's Park
Toronto, ON M7A 1N3
Tel: 416-326-4957

Applications will only be considered if typed.

Applicants must resubmit the relevant amended pages from the Justice of the Peace Appointment Application Form when there is a change in any information, including address or contact information. The amendments should be submitted under cover of a letter indicating the nature of the change.

Applicants are asked to provide the names and contact information of four (4) referees. Applicants must submit only the supporting material specified in the application form. No other material, including reference letters, will be considered by the Committee.

Review and Interview Process

Applicants may be selected for an interview based on the review and evaluation of a completed application form.

The interview panel will consist of at least four (4) Committee members, at least one of whom is a regional member for the region to which the applicant is applying and another of whom is a judge or justice of the peace.

Where a region grants an interview to an applicant that has applied for more than one region, there will be a judicial member and a lay member representing each region to which the applicant has applied on the interview panel.

Language Proficiency Testing

Applicants who have been selected for an interview may be required to undergo standardized language proficiency testing in the language(s) in which they indicate proficiency. Applicants are not advised of the results of the language proficiency testing.

Reference Checks and Discreet Inquiries

Committee members may undertake reference checks or discreet inquiries as part of the process.

Classification Process

Applicants are classified as Not Qualified, Qualified, or Highly Qualified.

An applicant's classification is in effect from the 1st day of June following the submission of the application and continues for two years ending on the 31st day of May. As is the practice with similar committees in Canada, applicants will not be notified of their classification.

Confidentiality

An applicant's personal information will be treated by the Committee as confidential except to the extent as is necessary for the Committee to perform its duties.

Appendix E

QUALIFICATIONS AND SELECTION CRITERIA FOR A JUSTICE OF THE PEACE IN ONTARIO

Minimum qualifications for consideration for an appointment as a justice of the peace are set out in s. 2.1(15), (16) and 17 of the *Justices of the Peace Act*, as follows:

Qualification

(15) A candidate shall not be considered by the Justices of the Peace Appointment Advisory Committee unless he or she has performed paid or volunteer work equivalent to at least 10 years of full-time experience and,

- (a) has a university degree;
- (b) has a diploma or advanced diploma granted by a college of applied arts and technology or a community college following completion of a program that is the equivalent in class hours of a full-time program of at least four academic semesters;
- (c) has a degree from an institution, other than a university, that is authorized to grant the degree,
 - (i) under the *Post-secondary Education Choice and Excellent Act*, 2000
 - (ii) under a special Act of the Assembly that establishes or governs the institution, or
 - (iii) under legislation of another province or territory of Canada;
- (d) has successfully completed a program designated as an equivalency under subsection (16);
or
- (e) meets the equivalency requirement set out in subsection (17). 2006, c. 21, Sched. B, s. 3.

Equivalency programs

(16) For the purposes of clause (15) (d), the Attorney General may designate programs that involve training in the justice system, including programs designed to enhance diversity in the justice system, as programs that meet the educational equivalency, and shall make the list of programs so designated public. 2006, c. 21, Sched. B, s. 3.

Exceptional qualifications

(17) For the purposes of clause (15) (e), a candidate may be considered to have met the equivalency requirement if he or she clearly demonstrates exceptional qualifications, including life experience, but does not have the educational requirements set out in clauses (15) (a) to (d). 2006, c. 21, Sched. B, s. 3.

General Selection Criteria For Evaluating Candidates

In addition, the *Act* requires the Justices of the Peace Appointments Advisory Committee to develop general selection criteria. The following have been adopted by the Committee:

Skills and Abilities

- Skills, experience and/or education relevant and transferrable to the work of a justice of the peace
- A high level of achievement in the area(s) of paid or volunteer work
- An awareness, interest in and understanding of the role of a justice of the peace

- Strong intellectual, analytical and decision-making abilities
- Strong listening skills
- Strong written and oral communication skills
- Ability to work independently, managing time and heavy workload without supervision
- Ability to make sound and timely judgments
- Ability to keep an open mind while hearing all sides of an argument
- Capacity to handle stress, pressures and isolation of the judicial role
- Strong, dignified interpersonal skills
- Computer skills
- Ability and willingness to learn
- Ability to travel as required
- Ability to present a clear, concise and well-written application document that is reflective of the candidate's interest and ability
- Bilingual ability (may be required in some base court locations)

Personal Characteristics

- Demonstrates good judgment and common sense
- Politeness, compassion, empathy and respect for the essential dignity of all persons
- Keen interest in people and humanity
- Moral courage and high ethics
- Patience
- Punctuality and good regular work habits
- A reputation for integrity and fairness
- An absence of pomposity and authoritarian tendencies
- Courtesy
- Honesty
- Reliability and preparedness
- Not involved in serious, unresolved professional complaints/claims, civil actions or financial claims including proposals to creditors or family support arrears or bankruptcy

Community Awareness

- A demonstrated commitment to community service
- Awareness of and an interest in regional and social issues that give rise to cases coming before the courts

Demographic

In its review process, the Committee recognizes the importance of reflecting the diversity of Ontario's population in appointments of justices of the peace.

Appendix F

JPAAC ADVERTISEMENT FOR ALL REGIONS SEPTEMBER 2009



JUSTICE OF THE PEACE Ontario Court of Justice

The Justices of the Peace Appointments Advisory Committee invites applications for Justice of the Peace appointments throughout the Province of Ontario.

A Justice of the Peace is an independent judicial officer who presides in court over various proceedings under federal and provincial statutes. Applicants must meet minimum qualifications as set out in the *Justices of the Peace Act*. In addition to reflecting the diversity of Ontario's population, applicants should also display the fundamental skills and abilities, personal characteristics and community awareness attributes set out in the Committee's General Selection Criteria.

The Justices of the Peace Appointments Advisory Committee reviews and evaluates applications and classifies candidates as Not Qualified, Qualified or Highly Qualified. Classifications are reported to the Attorney General, who recommends candidates for Order-in-Council appointments.

For further information about the position, including qualifications and General Selection Criteria, the regions of the province, and the filing requirements for submitting an application, please visit the Justices of the Peace Appointments Advisory Committee's website at www.ontariocourts.on.ca/jpaac/en/

Applications must be submitted on the **current** prescribed application form and received by **4:30 p.m. on Friday, October 30, 2009**.